

Christ Episcopal Parish
The May Vestry Meeting
7pm In person
May 28, 2024

Meeting Minutes

Attendees:

Father Tim
Bryant Trost (Senior Warden)
Jay Renner (Junior Warden)
Bill Hickman (Treasurer)
Emily Correll
Jeff Lin
Joe Richardson
Anne Scott
Jeremy Snider
Jamie Alvarado Taylor

A prayer service for Memorial Day was held in the Good Shepherd Chapel, starting at 7 pm. After the service the vestry reviewed two areas of the church property in need of repair, and for which we have received quotes to complete the repair. The first is the main entry to the church, where the stairs will be removed, and replaced after the top level is raised to meet the main door threshold, to remove a tripping hazard. In addition, the railings will be refinished and painted, the stone and bricks around the entrance cleaned, and rust stains at the railing base hidden or removed. The second area in need of repair is the slate-stone ramp to the parish house entrance, which needs to be repointed. A third, not yet presented for approval, expenditure will be to refinish the front doors, either staining or painting, as determined by the consensus of the congregation.

The remainder of the vestry meeting was held in the parish house. The meeting started with a prayer of thanksgiving for the 13 families that have newly joined the church. After the agenda was unanimously approved, we reviewed the minutes of the April meeting. Bryant proposed amendments to the submitted draft minutes: item 4a should specify that the \$2800 cost was specifically for the chiller electrical connection, and item 4b, should refer to item 23. Lastly, the checking account balance was corrected. The amended April minutes were unanimously approved.

Bill reviewed the April Profit and Loss Statement, and Balance Sheet. The church's financial position is improving, with pledge income higher than budgeted, and most categories of spending under budget. All cash but \$200,000 was moved from the checking and savings accounts into a CD maturing in December, as decided at the last vestry meeting. The April financials were unanimously approved.

Bryant presented the school report in Emily Pearce's absence. The current enrollment is almost 6 FTE's over budget. For the 2024-25 school year, 95 FTE commitments have been made, compared to the planned budget for 101 FTE.

Jay presented the property report. A proposal for replacing a failing primary air conditioning pump at a cost of \$11,686 was unanimously approved. The cost was considered a very good price due to the desire of the vendor to sell the pump at a discounted price to clear old inventory, and the contractor passed those savings on to us. The contract for this effort seems to overly favor the contractor in several statements. The approval of the contract was made in the context of the

discounted pump price, and the good relationship existing with this contractor. For contracts of greater cost, it was recommended to have a conversation with contractors about terms that seem heavily biased in the contractor's favor.

The vestry also unanimously approved an asbestos containment contract at the warden's discretion for \$2,100 to seal off an area with asbestos contamination. The \$7300 contract for improvements and restoration to the front entrance of the church (which were reviewed in person after the opening prayer service) were unanimously approved, as was the contract for \$1600 to repoint the stone ramp to the parish house.

On July 20, 2024, the vestry will have a mid-year retreat and campus walk. The campus walk will be to familiarize the vestry with the church properties, and those areas requiring repair and investment. The meeting will start at 8 AM with a planned working lunch. There will be a social gathering on the evening prior to the retreat, with more details to be determined later.

Fr. Tim gave a brief update of the 300th Anniversary Vision Crusade, and described recent highly-successful and well-received events, including the Mother's Day service, Parent's Night Out, Feast of Pentecost, Rise Against Hunger, and Bring a Friend to Church Sunday. Also mentioned was the upcoming Appreciation Sunday with special recognition for Bob James' 50 years of service. Fr. Tim provided his summer vacation dates.

The next in-person vestry meeting will be held on June 25, 2024 at 7 PM. There will be no July vestry meeting, due to the July 20 vestry mid-year retreat.

After a closing prayer, the meeting was adjourned at 8:16 PM.