

Christ Episcopal Parish
Vestry Minutes February 27, 2024

The meeting was held in the Parish House and online via Zoom. Attendees included Father Tim, Anne Scott, Jamie Alvarado Taylor, Emily Pearce (School Board Chair), Jeremy Snider, Bill Hickman (Treasurer), Joe Richardson, Emily Correll, Jay Renner (Junior Warden) and Bryant Trost (Senior Warden).

An opening prayer was offered and then a motion was made, seconded and unanimously passed to adopt agenda for the meeting.

December 2023 and End-of-Year financials were reviewed by Bill, several small changes to the 2023 financial report were required to be made after the January report was received, they were necessitated in order to account for bills received, adjustments to pledge timing and interest received, in total the adjustments were less than \$2,000 and are reflected in the updated financial report.

The January Financial Report was reviewed. Bill provided an overview of his reporting methodology and noted that pledge receipts are under budget for the year, other giving is over budget for the year, maintenance expenditures are over budget and that money received from the Bargain Box account closure has been included as January receipts and is earmarked for Community Ministry use. There was a motion to accept the January Financial report which was seconded and passed unanimously.

There was a motion to approve the January minutes, which was seconded and approved, Anne, Joe and Jamie abstained from voting because they did not participate in the January meeting.

Nominations for the vacant Clerk of the Vestry position were tabled. Bryant will provide further amplification on the requirements for the position as well as options for producing minutes for future meetings.

Review of the 2023 Parochial Report will be conducted independently with any input provided to Father Tim.

Emily Pearce provided the school report. The school has 126 students which gives us 113.4 full-time -equivalents, which is 5.4 FTEs over budget. The annual auction and gala are on March 9th. The school had it's first international night, which was very successful and gave students, faculty and parents the opportunity to share and experience some of the various heritages resident in our school. The financial audit was completed and was clean.

Jay provided the property report. He noted that the steps to the parish house have been repaired. There is a portable dishwasher in the kitchen which is blocking the emergency exit; it will be donated to habitat for humanity. Signage will be placed on the door designating it as an emergency exit and prohibiting blockage.

Father Tim provided an overview of the 300th anniversary and discussed the need for a capital campaign leading up to the celebration. We will evaluate the possibility of hiring a consulting firm to develop a capital campaign plan. Anne, Jeremy and Jamie volunteered to form a committee to evaluate firms.

The vestry discussed “bring a friend to church day”, which is an opportunity to bring new or unchurched members of the community, and for reconciliation with past/lapsed members. The date for this service was set as April 28th. Father Tim will provide contact information for parishioners to vestry members to contact and promote bringing a friend to this service.

The vestry briefly discussed requirements for Father Tim’s review, which will be conducted with the Wardens and a member of the Diocesan staff on the 19th of March. Vestry members who desire to provide input and have not done so are encouraged to contact Bryant directly.

An overview of Palm Sunda and Holy Week services was conducted. The Vestry decided to hold a Palm Sunday procession from Rockville City Hall to the church on Palm Sunday. The Holy Week schedule of services is:

Maundy Thursday at 7:00 pm

Good Friday at noon, 3:00 pm and 7:00 pm

Easter Vigil on Saturday at Saint Francis

Easter Sunday sunrise service in the garden at 7:00 am, prayer service in the Nave at 8:00 am and main Easter service with music and incense at 10:00 am.

Father Tim discussed Mother’s Day babysitting, which will provide an opportunity for parents of small children to have childcare at the church for a night out over Mother’s Day weekend. The vestry recommended providing this service on Friday the 10th of May. A nominal donation will be requested by participants.

The next Vestry meeting will be held a week earlier than normal, on March 19th, due to Holy Week.

A closing prayer was offered.

There was a motion, which was seconded and unanimously approved to adjourn the meeting.