

Christ Episcopal Church, Rockville, MD
Vestry Minutes
February 28 7:00-8:30 pm via Zoom

Present: Father Tim Carr (Rector), Charlie Griffiths (Treasurer), Bryant Trost (Clerk), Dave Scott (BOT Chair), Peter McCabe, Jeremy Snider, Rose Buck, Emily Correll, Victor Ban, Moss Kendrix

The meeting commenced at 7:00 pm. Opening blessings were provided.

The agenda for the February meeting was approved by unanimous vote.

The January meeting minutes were discussed and there was a motion to approve the minutes as amended, which was seconded and passed.

Head of School Report

Dave Scott briefed the Head of School report.

Enrollment for next year is ahead of last year's pace.

There are 113 FTE's enrolled this year, which is above the 100 FTE requirement to break even. FY22 audit is complete with no irregularities noted.

An \$800 textbook grant was received from the State of Maryland, receiving this grant makes us eligible to apply for a nearly \$20K facilities grant.

Financial Reports

FY21 audit is complete with no irregularities noted.

The budget was discussed, it appears balanced, however, there were questions about how some pledges were accounted for and further discussion was suspended pending clarification.

2023 Parish Meeting

The parish meeting will be on April 23, 2023.

Emily Pearce is working on the annual report.

Father Tim and Emily P are calling parishioners to recruit new Vestry members to replace those whose terms have ended.

Shared Use Agreement / Hillstrom House

The vestry approved the transformation of the Hillstrom house as a learning area for the school with some areas reserved for church use; this will provide an area for Spanish and Art education.

The vestry deferred further discussion of the shared use agreement pending further revision and recommendation of the school BOT.

Rector's Update

- Father Tim noted that \$1400 was spent to upgrade lighting in the Nave.
- Father Tim discussed the installation service which will be held on March 19. The Bishop will preside, numerous dignitaries from the Diocese of Washington, City of Rockville and surrounding community will attend.

- A schedule for lectors is being developed that will provide two per week.
- The 2022 parochial report is nearly complete.
- The company that occupies the burgundy building north of the Parish House has generously allowed us to use their parking lot during the weekend.

Streaming Equipment

Jeremy Snider discussed the cost of streaming equipment and noted that we can realize significant savings by purchasing the equipment.

A motion was made, seconded and passed to allocate \$6065 of endowment income to purchase this equipment.

The next vestry meeting will be held on March 28 at 7:00 pm in person.

A closing prayer was offered.

A motion was made, seconded and passed to adjourn the meeting.