

Vestry Minutes

25 October 2022 7:00-8:30 pm via Zoom

Present: Emily Pearce (Senior Warden), Matthew Salter (Junior Warden), Charlie Griffiths (Treasurer), Bryant Trost (Clerk), Dave Scott (School Board), Victor Ban, Peter McCabe, Jeremy Snider, Emily Correll, Rose Buck, Allison Roulier

The meeting commenced at 7:00 pm on Zoom. Matthew Salter provided an opening prayer and vestry norms were reviewed. Minutes from the August 2022 meeting were discussed and approved with modifications. Minutes from the September 2022 meeting were discussed and approved with modifications.

Treasurer's Report.

- Treasurer's report indicates greater income than anticipated, this is largely due to SWAP retirement support from CES and parishioners.
- We are seeing higher-than-budgeted costs for maintenance and utilities, this is not surprising in light of current inflation.
- Finance Committee is beginning discussion of 2023 budget.

School Report.

- Re-accreditation by the Association of Independent Maryland and DC Schools (AIMS) is complete and went very well. This is a 10-year review; CES was commended for our teachers, students and creative use of facilities. Final AIMS feedback/report is pending.
- Current enrollment is 127 students, with 110.3 FTE's, which is 12.3 over budget.
- CES is executing ahead of budget; the school board is evaluating options to spend saved money, which could include:
 - Replenish reserve fund spent for SWAP retirement
 - Re-establish 403B matching for school staff
 - Teacher training
 - Facilities maintenance
- Nicole Stone, Head of School, was commended by the School Board and Vestry for her effort and performance during the AIMS accreditation.

Stewardship Update.

We have achieved 56% of anticipated pledges. We hope to see an increase by in-gathering Sunday.

Senior Warden Report.

- Outreach Committee report has been received.
- In response to a request for the parish to become a charter organization for a SCOUT BSA Troop and Pack; next steps include meeting with pro bono council and determining liability exposure, insurance requirements and any costs to the parish associated with establishing this relationship.

- Shared use agreement discussion between CES and CEC is ongoing; final discussions will involve the permanent Rector once called.
- Clergy Discretionary Fund needs to be audited; this is an annual requirement and separate from the parish budget and audit process.

Junior Warden Report.

- Heating will be turned on for the duration of the winter season.
- Thompson House received a clean bill of health with regard to lead in the water.
- Hillstrom House has Jenkins Environmental evaluating what work would be required in order to occupy as a residence; lead paint is a particular concern.
- Parish house has asbestos in the basement requiring remediation.
- The property committee will develop a long-range maintenance plan in order to facilitate improved upkeep and budget predictability.

Music Director.

Carol+ reports we have a new Interim Organist and Director of Music who will begin January 15, 2023 and be with us through the first week in June. Her name is Sonya Sutton. Sonya filled in during one of Tad's illnesses and feels like she knows Christ Church. Those who remember her are looking forward to her time with us! Meanwhile, Michael Arrington has agreed to cover the first two weeks in January until Sonya comes on board. Michael's wonderful personality has been a great gift to the choir, staff, and congregation, so we are very pleased.

Sonya serves as president of the Association of Anglican Musicians, an international organization, and has served as Organist/Choirmaster in Episcopal Churches for nearly 40 years, including 20 years at St. Alban's in Washington, D.C. Most recently she has been called to interim music ministry, working with music programs in transition.

Executive Session.

The vestry held an executive session with Bishop Mariann Edgar Budde and Canon Robert Phillips to discuss the conclusion of the search process and calling a permanent Rector.