

Vestry Meeting Minutes
Christ Episcopal Parish
October 22, 2024

The meeting convened at 7:00 PM in the Parish House. All Vestry members were present, Father Tim presided. An opening prayer was offered and there was a motion that was seconded and passed to adopt the agenda for the meeting.

September minutes were approved with revisions provided via e-mail by Bill and Bryant.

There was a discussion led by Father Tim of his dual responsibilities as the Rector, as both priest and as the CEO of the church corporation, as it relates to the importance of and need for continued transparency and adherence to church canons in all vestry business matters and discussions. Father Tim re-iterated the duality of his position as Rector and Priest, with responsibilities for both the business-like conduct of the Parish and performance as a priest to all parishioners.

There was a discussion of scheduling working group of subcommittee meetings. The vestry discussed how to schedule meetings and topics for future working group meetings. No decisions were made regarding scheduling future meetings.

There was a discussion regarding the committees and assignments for the 300th anniversary. It was noted that there will be a need for close coordination between several of the committees, however, procedures for this coordination will be worked out once the organization chart is finalized and positions assigned.

The subcommittee for review and selection of a consultant for "Vision 300" provided an overview of the recommended consultant. The vestry voted to hear a direct proposal/brief from the selected consultant (James D. Klote & Associates), which will take place at the November vestry meeting.

In order to deconflict the November vestry meeting and Thanksgiving travel plans, the vestry voted to hold the November meeting on the 24th. This was an item not on the agenda, but deemed important so that the most vestry members possible could be present for the presentation.

Bill provided an overview of financial status. We missed planned receipts in September, however, we are still ahead for the year. Expenses are proceeding roughly as budgeted with day porter and cleaning being slightly higher and maintenance being only 43% of anticipated for September. There was a \$260K gain in cash on hand over the status at the end of the prior September. The vestry voted to approve the financial reports.

The vestry affirmed the recommended company to replace the fence around the preschool. The vestry approved expenditure of \$2375 for this project.

There will be a poll in next week's parish update e-mail regarding repainting the doors red or keeping them stained wood as they are now.

Bryant informed the vestry of projects being taken on by the parish project manager and highlighted that desires for future projects may be sent directly to him or Jay.

Jay led a discussion of the need to develop a comprehensive spreadsheet that determines requirements for maintenance and assigns responsibility for this work. This need stems from the

failure to re-permit the lift for the second year in a row and non-performance of HVAC filter changes in the Hillstrom House, leading to system failure and water leakage.

Emily Pearce provided the head of school report. Joe Richardson agreed to serve as the non-ex officio member of the Board of Trustees.

The vestry voted to approve loose plate collection on November 24th being donated to the school annual campaign.

Due to required travel by the parish delegate to the diocesan convention, our alternate, George Wolohojian will attend as our primary delegate. Anne Scott will be designated as our alternate delegate, but her participation is not anticipated to be required.

Bill gave a presentation on the concept for a historical marker commemorating the 300th anniversary of Christ Church, which will be placed on a plot provided in Rockville cemetery. The vestry voted to proceed with the marker. Bill and Emily Correll will collaborate on the wording for the marker.

The vestry will lose three members this year, Bill, Jeremy and Bryant. These members will form the nominating committee.

A closing prayer was offered and the vestry voted to adjourn the meeting.

Minutes approved by unanimous vote at vestry meeting on November 24, 2024.