

Christ Episcopal Parish Vestry

January 21, 2025

6.30pm in The Parish House

Meeting Minutes

Attendees:

Father Tim

Anne Scott (Senior Warden)

Jay Renner (Junior Warden)

Bill Hickman (Treasurer)

Emily Correll

Jeff Lin

Joe Richardson

Jeremy Snider

Jamie Alvarado Taylor

Emily Pearce (School Committee)

Opening Business

After opening prayers, Fr. Tim expressed prayers of thanksgiving for the five new families that have joined Christ Episcopal Parish since our last Vestry meeting: Todd and Susan Brost and their son, Ryan; Dennie and Rene Kissinger; Bryan Daniel Eyers; Carrie and Mike Hedges; and, Lynn and Don Jacobs.

Anne requested a vote to adopt the agenda that had been distributed prior to the meeting. The agenda was adopted by unanimous consent.

Anne requested a vote to approve the minutes of the December Vestry meeting, which were distributed by email prior to the meeting. The minutes were approved by unanimous consent.

Bill presented a review of the December financials. We ended the year in a favorable financial position, with a net revenue of \$371,313. To date we have received 97% of 2024 pledges, and expenses were 93% of budgeted. Bill commended the culture of the parish for being thrifty with expenses, and being conservative with expenditures relative to budgeted amounts. Anne requested a vote for approval of December financials, which were approved unanimously.

Bill requested approval of an amendment to the Endowment Committee By-Laws. The wording of the current by-laws, and the proposed introductory text to the current relevant by-laws, were provided to the Vestry prior to the meeting by email. The content of this amendment describes the current parish practice, but the text is submitted as a technical amendment to the by-laws to explicitly state that the money from the endowment will be disbursed into an account under the authority of the Vestry. The wording was carefully reviewed and approved by the Vestry (in particular Anne), for clarity and accuracy relative to the intent. Anne requested that the Vestry approve the submission of the amendment to the congregation for approval at the annual meeting. The motion to submit the amendment to the congregation was approved unanimously.

The Endowment Committee has calculated that the total distributions for the upcoming disbursement from the endowment will be \$425,514. This figure represents the sum of the distributions for the unused portions of eligible distributions in 2023 and 2024, as well as the total eligible amount for 2025. These funds will be applied to the church HVAC repair/replacement.

Jaime reported that she and Jeremy had discussed renewed planning for a capital campaign and had renewed the search for consultants to assist with the planning and execution of a campaign. Fr. Tim will request that the Vestry discuss a vision for the church and the associated potential goals to motivate a capital campaign and inspire our congregation. This discussion will begin at the Vestry Orientation meeting on February 8 for the Vestry members newly elected at the Annual Meeting on January 26.

Reports

Fr. Tim gave a stewardship update, reporting that 148 pledges have been received, relative to Fr. Tim's goal of receiving 160 pledges prior to the annual meeting. A total of \$608,000 has been pledged, which is within attainable reach of the \$620,000 budget for 2025. Fr. Tim further reported that we have 190 families (469 individuals) attending services.

Jeff and Joe will comprise the core of the Environmental Ministry Committee. Jeff will arrange a zoom meeting with Mark Wright, the current Environmental Ministry Committee chair, and Reid Detchon, the Diocesan Consultant for Solar Energy.

Jay presented a property report. The Thompson House, which serves as the pre-school building, requires cleaning of the ventilation ductwork to remove mold and dust. This work is estimated to cost \$2950, for two people working two days. The work would be performed on the Thursday and Friday of the pre-school spring break.

Fr. Tim gave the good news that a relatively low-cost fix is required to fix the leak causing the wall damage in the corner where the chapel and the apse meet. An inspection of the roof above that area found that the gutter is backed up. The gutter will be cleared and repaired when the weather warms up.

Jay further reported that the basement area that was sealed off for asbestos isolation, that also contains water pipes, is staying sufficiently warm through the use of space heaters, to prevent the pipes from freezing in this cold spell that we are having.

Jay also reported that we spent \$1321 for gas line repairs. Other than that, the property in general has no major issues, with minor repairs being needed as is to be expected.

Emily provided a School Report. The schools has shown great energy and great success as is described in the Head of School Report. Included in all of the great news is that the school is projected to end the school year with a \$26,176 surplus.

Fr. Tim

Jay, John Samson, and Fr. Tim will lead a committee to review the plans and proposals for the HVAC system replacement that were solicited last year. Joe volunteered to be another member of that committee.

Fr. Tim requested that the Vestry authorize a donation to the Episcopal Relief and Development (ERD) fund dedicated to people affected by the recent devastating wild fires in California. Anne requested a motion to authorize that \$2000 out of our funds budgeted for operating expenses be donated to the ERD. The motion was approved unanimously. There was discussion of dedicating additional loose plate collections or offering the congregation the opportunity to directly contribute to a gift to the ERD as well as discussion of not over soliciting the congregation for targeted gift recipients.

Fr. Tim reviewed the great turnouts for the Christmas services and solicited comments to remember next Christmas.

Fr. Tim described his joy that the Meet the Vestry Candidates meeting was so well attended given the threatening winter weather.

Fr. Tim requested that the Vestry approve a parish contribution of \$1000 to the Rector's Discretionary Fund, as a temporary measure, while a bookkeeping question about an approximately \$1900 transfer that may have not been fully communicated and acknowledged last year can be resolved. Once the bookkeeping is corrected, the funds will be returned to the general operating budget. A motion was made, seconded, and approved unanimously.

Fr. Tim reviewed upcoming events, including:

1. The Feast of Candlemas – Blessed candles and home blessings
2. 3rd Annual Scout Sunday with pancake fundraiser – February 2, 2025

- a. Parking Angels will be Jay and Fr. Tim
 - b. Vestry Representatives for directions and welcome will be Jamie
3. Lent Begins, March 5 – Ash Wednesday – with services at 7am, Noon, 3pm and 7pm

Lastly, Fr. Tim and the Vestry expressed great appreciation to Jeremy Snider and William Hickman, for their dedicated and tireless efforts for the parish.

Closing

After a closing prayer, the meeting was adjourned.

Minutes prepared by Jeff Lin.

Minutes approved at vestry meeting on February 25, 2025.

Bill Hickman, Clerk